

## WEDDING DVD TERMS & CONDITIONS

Unitronics Video Production  
77, Kelvedon Green, Kelvedon Hatch, Brentwood CM15 0XG  
Tel: 01277 373427/07810 864698

1. The terms & conditions to be agreed between Unitronics Video Production (hereinafter referred to as The Company) and the Client are as follows:-
2. A non-refundable deposit of £100 is payable at the time of booking. The final balance must be paid **by the wedding date.**
3. Payment may be made by cheque or BACS transfer. Cheques must be made payable to ‘Unitronics’ **For BACS TRANSFER** details will be provided:
4. In the event of cancellation by the Client this must be given **in writing** to The Company.
5. If in the event that The Company, due to unavoidable circumstances, is unable to film the wedding, The Company will make all reasonable effort to provide an alternative service. If this service cannot be provided the liability of The Company is limited only to the **refund of all monies paid** by the client (including the deposit).
6. Full details of the ceremony are to be given at the time of booking using the wedding booking form and must be verified as correct by the Client.
7. All video copies remain the property of The Company until paid for in full.
8. The copyright of the recorded works provided remains with The Company and as such no videos may be copied, hired, edited, uploaded onto the internet or broadcast without express permission given by the Company.
9. In the event that any recording is spoilt in whole or part, due to equipment malfunction or operator error, the liability of The Company is limited only to either a part or full refund of all monies paid.
10. Any photographs supplied by The Client for use in the opening sequence must not be subject to copyright by a third party (e.g. commercial photographer) and remain personal photographs.
11. Photographs and music supplied by The Client must be supplied prior to the wedding date and will be returned with the completed DVDs and/or memory sticks.
12. Filming of the first couple of dances (Gold and Silver packages) must be arranged so the videographer can leave no later than 9pm. Additional time will be charged at £50 per hour.
13. Food & drink must be provided for the videographer(s) covering the event.
14. Please allow up to four weeks from wedding date for supply of DVD and/or memory sticks.